

**KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION**

Subject: **MINUTES OF DEPARTMENTAL PROMOTION COMMITTEE MEETING OF THE KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION**

A meeting of the Departmental Promotion Committee was held on 17.03.2015 at 12:00 p.m. in the office of Member-I Khyber Pakhtunkhwa Public Service Commission. The following attended:-

- |    |  |             |
|----|--|-------------|
| 1. | Prof. ® Dr. Sarah Safdar Member-I              | Chairperson |
| 2. | Mr. Sharif Hussain Secretary PSC               | Member      |
| 3. | Mr. Amir Kalam Shah Director Examination       | Member      |
| 4. | Mr. Ghulam Dastagir Ahmed Director Recruitment | Member      |

The Member-I Khyber Pakhtunkhwa Public Service Commission welcomed the participants and asked the Secretary PSC to present the case.

**Items No-1.**

**PROMOTION OF JUNIOR SCALE STENOGRAPHER (BPS-14) TO THE POST OF SENIOR SCALE STENOGRAPHER (BPS-16).**

Secretary PSC briefed the participants that due to non availability of permanent post, Mr. Muhammad Rowaid Khan Junior Scale Stenographer (BPS-14) was appointed on acting charge basis in the previous DPC meeting held on 25.04.2013. Now the post of Senior Scale Stenographer (BPS-16) for regular promotion is available due to promotion of Mr. Iftikhar Senior Scale Stenographer (BPS-16) to the post of Private Secretary (BPS-17) on regular basis on 11.03.2015. The DPC after through deliberation and perusal of service record, recommended Mr. Muhammad Rowaid Khan Junior Scale Stenographer (BPS-14) on regular basis to the post of Senior Scale Stenographer (BPS-16) with immediate effect. He will be on probation for one year.

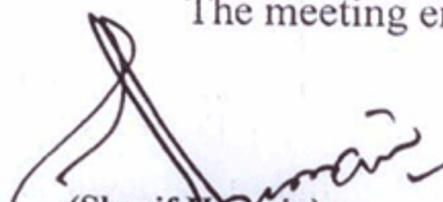
**Item No.2**

**PROMOTION OF SENIOR CLERK (BPS-14) TO THE POST OF ASSISTANT (BPS-16).**

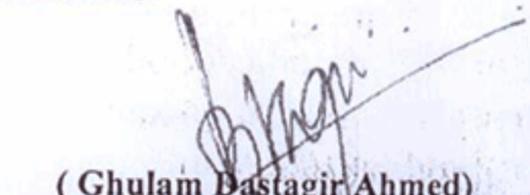
Next case on the agenda was filling of one post of Assistant (BPS-16). Due to promotion of Mr. Alamzeb Khan and Mr. Saddiq Ahmed Assistants (BPS-16) to the posts of Superintendent (BPS-17) on regular basis, two resultant vacancies of Assistant were available for promotion out of which one post of Assistant was filled on regular basis while another was filled on acting charge basis, due to the reason that at that time appeal of the senior most Senior Clerk Mr. Mohsin Ali against his removal order was under process with Appellant Authority. Now the appeal of Mr. Mohsin Ali Senior Clerk has been disposed up and the penalty of Removal from service awarded to him by the Competent Authority has been kept intact. The DPC after through deliberation and perusal of service record, recommended promotion of Mr. Iqtidar Khan Senior Clerk (BPS-14) to the post of Assistant (BPS-16) on regular basis with immediate effect. He will be on probation for one year.

The Honourable Member-I (Chairperson DPC) during the meeting observed that Reporting Officers of Khyber Pakhtunkhwa PSC need proper training for writing PERs of their subordinate staff. She found that remarks of Reporting Officers sometimes are not in sequence with respect to determining overall grading of the concerned staff, which creates confusion in the mind of DPC members. In order to streamline the process of writing PERs, one day training for Reporting Officers acquainting them to the knacks of writing PERs of their subordinate staff was recommended.

The meeting ended on a note of thanks from and to the chair.

  
(Sharif Hussain)  
SECRETARY PSC  
MEMBER DPC

  
(Amir Kalam Shah)  
DIRECTOR EXAMINATION  
MEMBER DPC

  
( Ghulam Dastagir Ahmed)  
DIRECTOR RECRUITMENT  
MEMBER DPC



**KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION**

Subject: **MINUTES OF MEETING OF DEPARTMENTAL PROMOTION COMMITTEE KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION**

A meeting of the Departmental Promotion Committee was held on 24.08.2015 at 02:00 p.m. in the office of Member-I Khyber Pakhtunkhwa Public Service Commission. The following attended:-

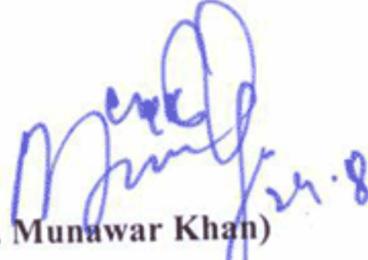
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|----|--|--------------------|
| 1. | <b>Prof. ® Dr. Sarah Safdar Member-I</b>   | <b>Chairperson</b> |
| 2. | <b>Mrs. Asad Bano Acting Directress Examination</b>                                | <b>Member</b>      |
| 3. | <b>Mr. Ghulam Dastagir Ahmed Director Recruitment</b>                              | <b>Member</b>      |
| 4. | <b>Mr. Munawar Khan Assistant Director (Admn)<br/>(representing Secretary PSC)</b> | <b>Member</b>      |

The Member-I Khyber Pakhtunkhwa Public Service Commission welcomed the participants and asked the Assistant Director (Admn) to present the case.

**REGULAR PROMOTION OF ONE SENIOR CLERK (BPS-14) TO THE POST OF ASSISTANT (BPS-16).**

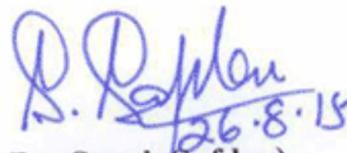
The Assistant Director (Admn) briefed the participants that one post of Assistant (BPS-16) is available for promotion on regular basis due to sad demise of Mr. Ihsanullah Ex-Assistant PSC on 07.06.2015. The DPC after through deliberation and perusal of service records recommended promotion of Mr. Inayat Gul Senior Clerk (BPS-14) on regular basis to the post of Assistant (BPS-16) with immediate effect.

The meeting ended on a note of thanks from and to the chair.

  
(Mr. Munawar Khan)  
ASSISTANT DIRECTOR (ADMN)  
MEMBER DPC

  
(Mrs. Asad Bano)  
ACTING DIRECTRESS EXAMINATION  
MEMBER DPC

  
( Mr. Ghulam Dastagir Ahmed)  
DIRECTOR RECRUITMENT  
MEMBER DPC

  
(Prof. ® Dr. Sarah Safdar)  
MEMBER-I  
CHAIRPERSON DPC



**KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION**

Subject:

**MINUTES OF MEETING OF DEPARTMENTAL PROMOTION COMMITTEE OF THE KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION HELD ON 24.02.2015 AT 02:00 P.M. IN THE OFFICE OF CHAIRMAN KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION.**

A meeting of the Departmental Promotion Committee was held on 24.02.2015 at 02:00 p.m. in the office of Chairman Khyber Pakhtunkhwa Public Service Commission to discuss and decide promotion cases of the PSC. The following attended, the meeting.

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|----|--|----------|
| 1. | Mr. Attaullah Khan Chairman PSC                      | Chairman |
| 2. | Mr. Sharif Hussain Secretary PSC                     | Member   |
| 3. | Mr. Raees Khan Afridi Deputy Secretary Finance Dept: | Member   |
| 4. | Mr. Ishtiaq Ahmad SO (R-IV) E&Ad Dept:               | Member   |

1. **PROMOTION OF ONE ASSISTANT DIRECTOR/ASSISTANT DIRECTOR (ADMN)/CONTROLLER OF EXAMINATION/ACCOUNTS OFFICER (BPS-17) TO THE NEWLY CREATED POST OF DEPUTY DIRECTOR (BPS-18)**

One post of Deputy Director (BPS-18), is lying vacant since its creation. Service record/ ACR dossier of Mr. Ilyas Shah Assistant Director (BPS-17) were thoroughly discussed. The officer was deferred in the previous DPC meeting against which he submitted an appeal which was submitted to the honorable Governor Khyber Pakhtunkhwa through summary and he was pleased to order reconsideration of his case. Therefore, the committee after thorough examination of the case recommended Mr. Ilyas Shah Assistant Director (BPS-17) for promotion to the post of Deputy Director (BPS-18). He will be on probation for a period of one year.

2. **PROMOTION OF ONE SUPERINTENDENT / REGISTRAR EXAMINATION (BPS-17) AGAINST RESULTANT VACANT POST OF ASSISTANT DIRECTOR / ASSISTANT DIRECTOR (ADMN) / CONTROLLER OF EXAMINATION/ ACCOUNTS OFFICER (BPS-17)**

Next case on the agenda was filling of one post of Assistant Director/Assistant Director (Admn)/Controller Examination/ Accounts Officer (BPS-17) vacated due to promotion of Mr. Syed Ilyas Shah Assistant Director (BPS-17) to the post of Deputy Director (BPS-18) in the instant DPC meeting. Officer at S.No I of the pannel Mr. Muhammad Raza Private Secretary (BPS-17) had opted to forego his right of promotion in the instant DPC. Therefore, after examining the service record and ACR dossiers of the officers at Serial No.2 of the panel, the Committee recommended promotion of Mr. Fazal Qayum Superintendent (BPS-17) to the post of Assistant Director/Assistant Director (Admn)/Controller of Examination/ Accounts Officer (BPS-17). The officer will be on probation for a period of one year.

3. **PROMOTION OF ONE SENIOR SCALE STENOGRAPHER (BPS-16) TO THE POST OF PRIVATE SECRETARY (BPS-17)**

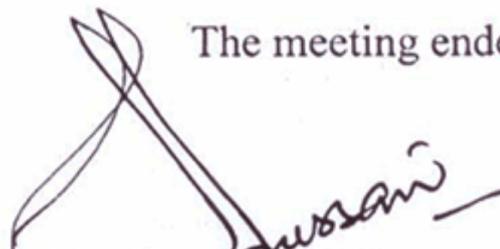
A post of Private Secretary (BPS-17) is lying vacant due to unavailability of officials qualifying the required length of service for promotion to the post of Private Secretary (BPS-17). After examining the service record and ACR dossiers of the officials on the panel, the Committee recommended Mr. Iftikhar (Private Secretary acting charge) at S.No.1 of the seniority list for regular promotion to the post of Private Secretary (BPS-17). The officer will be on probation for a period of one year.

4. **PROMOTION OF ONE ASSISTANT (BPS-16) TO THE POST OF SUPERINTENDENT / REGISTRAR EXAMINATION (BPS-17)**

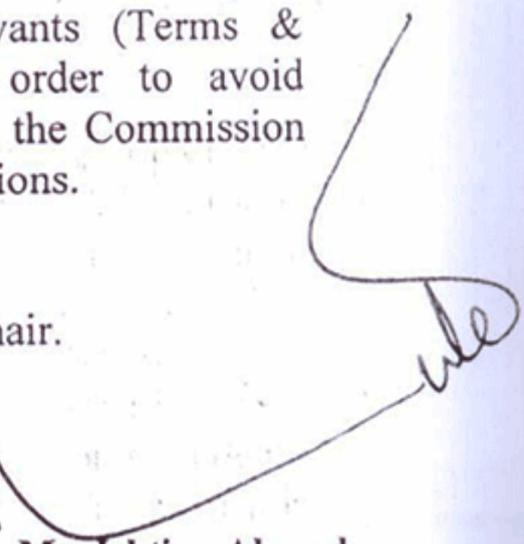
The Committee considered filling of one post of Superintendent / Registrar Examination (BPS-17) vacated due to promotion of Mr. Fazal Qayum Superintendent (BPS-17) to the post of Assistant Director/Assistant Director (Admn)/ Controller Examination/ Accounts Officer (BPS-17) in the instant DPC meeting. After examining the service record and dossiers of the officials on the panel, the Committee recommended Mr. Tanveer Musharaf Assistant (BPS-16) at S.No.1 of the Seniority List against the resultant vacant post of Superintendent / Registrar Examination (BPS-17) on regular basis. The officer will be on probation for a period of one year.

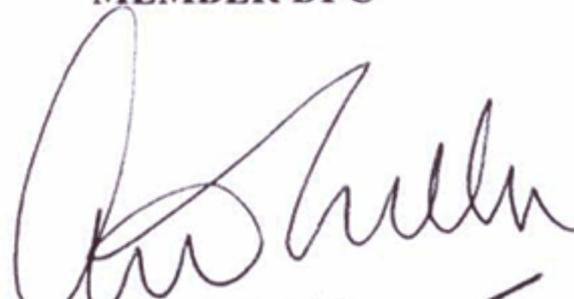
5. The Committee also observed that in the light of Finance Department Notification No. FD/SO(FR)10-22/2014 dated 20.05.2014 , under which various posts were upgraded, necessary amendments are required to be made in Khyber Pakhtunkhwa Public Service Commission Officers & Servants (Terms & Conditions of service) Regulations, 1985, Therefore, in order to avoid complications in promotion of officers and officials, in future, the Commission should immediately move a case for amendments in their regulations.

The meeting ended on a note of thanks from and to the chair.

  
**Mr. Sharif Hussain**  
SECRETARY PSC  
MEMBER DPC

  
**Mr. Raees Khan Afridi**  
DS FINANCE DEPTT:  
MEMBER DPC

  
**Mr. Ishtiaq Ahmad**  
SO(R-IV) E&Ad DEPTT:  
MEMBER DPC

  
**Mr. Attaullah Khan**  
CHAIRMAN PSC  
CHAIRMAN DPC

**KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION**

Subject: **MINUTES OF MEETING OF DEPARTMENTAL PROMOTION COMMITTEE OF THE KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION HELD ON 10.09.2015 AT 10:00 A.M.**

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A meeting of the Departmental Promotion Committee was held on 10.09.2015 at 10:00 a.m. in the office of Secretary Khyber Pakhtunkhwa Public Service Commission to discuss and decide promotion cases of the PSC officials. The following attended the meeting.

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|--|--------------|
| 1. Secretary, Khyber Pakhtunkhwa PSC.              | Chairman DPC |
| 2. Directress Examination, Khyber Pakhtunkhwa PSC. | Member DPC   |
| 3. Director Recruitment, Khyber Pakhtunkhwa PSC.   | Member DPC   |

1. **PROMOTION OF ONE JUNIOR CLERK (BPS-11) TO THE POST OF ONE SENIOR CLERK (BPS-14)**

One post of Senior Clerk (BPS-14), is lying vacant due to promotion of Mr. Inayat Gul Senior Clerk (BPS-14) to the post of Assistant (BPS-16) on regular basis vide Secretary office order No.KP/PSC/Admn/GF-/109808 dated 28.08.2015. After examining the service record and ACR dossiers of the official at Serial No.1 of the panel, the Committee recommended promotion of Mr. Saleem Ullah Junior Clerk (BPS-11) to the post of Senior Clerk (BPS-14). The official will be on probation for a period of one year.

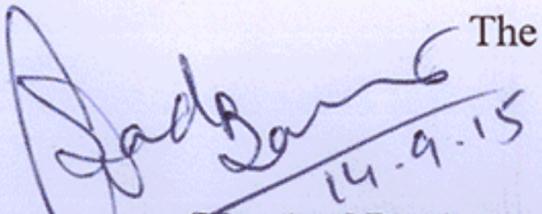
2. **PROMOTION OF ONE DAFTARI (BPS-02) TO THE POST OF JUNIOR CLERK (BPS-11)**

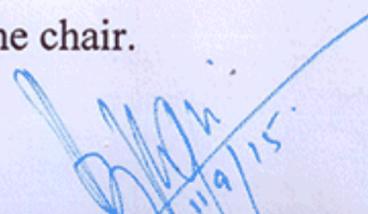
Next case on the agenda was filling of one post of Junior Clerk (BPS-11) vacated due to promotion of Mr. Saleem Ullah Junior Clerk (BPS-11) to the post of Senior Clerk (BPS-14) in the instant DPC meeting. After examining the service record and ACR dossiers of the official at Serial No.1 of the panel, the Committee recommended promotion of Mr. Fayaz Gul Daftari (BPS-02) to the post of Junior Clerk (BPS-11). The official shall acquire proficiency of thirty (30) words per minute English typing within six (06) months of promotion otherwise he will be reverted to his original post of Daftari. The official will be on probation for a period of one year.

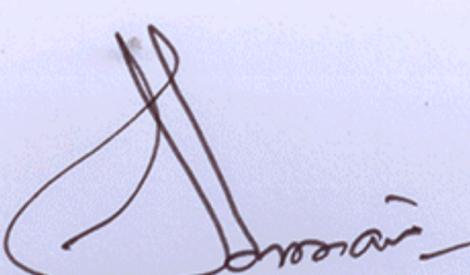
3. **PROMOTION OF ONE NAIB QASID (BPS-01) TO THE POST OF DAFTARI (BPS-02)**

Last case on the agenda was filling of one post of Daftari (BPS-02) vacated due to promotion of Mr. Fayaz Gul Daftari (BPS-02) to the post of Junior Clerk (BPS-11) in the instant DPC meeting. After examining the service record and ACR dossiers of the official at Serial No.1 of the panel, the Committee recommended promotion of Mr. Hissamuddin Naib Qasid (BPS-02) to the post of Daftari (BPS-02). The official will be on probation for a period of one year.

The meeting ended on a note of thanks from and to the chair.

  
(Mrs. Asad Bano)  
ACTING DIRECTRESS EXAMINATION  
MEMBER DPC

  
(Mr. Ghulam Dastagir Ahmad)  
DIRECTOR RECRUITMENT  
MEMBER DPC

  
(Mr. Sharif Hussain)



## KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION

Subject: MINUTES OF MEETING OF DEPARTMENTAL PROMOTION COMMITTEE OF THE KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION HELD ON 27.05.2015 IN THE OFFICE OF SECRETARY PSC

A meeting of the Departmental Promotion Committee of Khyber Pakhtunkhwa Public Service Commission was held on 27.05.2015 at 10.00 am in the office of Secretary PSC. The meeting was attended by the following:-

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|---|----------|
| 1. Mr. Sharif Hussain Secretary PSC                   | Chairman |
| 2. Mr. Amir Kalam Shah Director Examination PSC       | Member   |
| 3. Mr. Ghulam Dastagir Ahmad Director Recruitment PSC | Member   |

The Secretary Khyber Pakhtunkhwa Public Service Commission welcomed the participants and after necessary introductory remarks, items on agenda were discussed in detail as follow;

### PROMOTION OF TWO NAIB QASID (BPS-01) AGAINST THE VACANT POSTS OF DAFTARI (BPS-02)

Due to promotion of Mr. Tahirullah and Mr. Roidad Khan Daftaries (BPS-02) to the post of Junior Clerk (BPS-11) vide Secretary PSC Office Order No. KP/PSC/Admn/GF-367/064759-68 dated 08.05.2015, two vacancies of Daftaries (BPS-02) became available. The DPC after thorough deliberation and perusal of service record, recommended Mr. Shoukat Khan Naib Qasid and Mr. Muhammad Hamayun Naib Qasid (BPS-01) for promotion against the vacant posts of Daftari (BPS-02) on regular basis. They will be on probation for a period of one year.

The meeting ended with a note of thanks from and to the Chair.

(Amir Kalam Shah)

DIRECTOR EXAMINATION PSC  
MEMBER DPC

(Sharif Hussain)

SECRETARY PSC  
CHAIRMAN DPC

(Ghulam Dastagir Ahmed)

DIRECTOR RECRUITMENT PSC  
MEMBER DPC